

HR AUDIT

AN AUDIT OF HUMAN BY HUMAN

WHAT IS HR AUDIT?

- ❖ Yes the base of the meaning for HR audit is the same as an audit of accounts of an company.
- ❖ Recording, classifying, interpreting & analysing, determining the impact & recommending.
- ❖ Recognize strengths and identify any needs for improvement.
- ❖ Helps determine the effectiveness of an HR department.

FUNCTIONING

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graph TD; A[FUNCTIONING] --> B[Evaluation Of All Operational HR Policies]; A --> C[A Review Of HR Indicators]
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**Evaluation Of
All Operational
HR Policies**

**A Review Of
HR Indicators**

EVALUATION PROCESS

1. Develop the audit questionnaire.

2. Collect and analyse the data.

3. Benchmark results against internal and/or external measures.

4. Report the findings.

5. Create A plan to address issues.

6. Ensure that there is A process in place for continuous feedback and improvement

PARAMETERS

Roles, head
count & HRIS

Recruitment

Documentation

Training,
development &
career
management

Compensation
& benefits

Performance
measurement &
evaluation

Termination &
transition

Legal issues
personnel
policies

AREAS OF IMPROVEMENT

HR POLICIES

EMPLOYEE DEVELOPMENT

TOP MANAGEMENT APPROACH

MANAGEMENT PERFORMANCE

EMPLOYEE RELATIONSHIP

COMPENSATION & BENEFITS

RECRUITMENT PROCESS

THANK YOU!