

Grievance Redressal Cell

The Grievance redressal cell attempts to address genuine problems and complaints of students. The students are encouraged to use the suggestion box placed in the campus. Grievances pertaining to students are gathered according to their respective departments. The responsibility of presenting these grievances from their class students lies with the class incharges, who then document them in the form of letters. These original letters are stored in the Grievance file within each department. The grievances are addressed within a timeframe ranging from a minimum of 7 days to a maximum of 1 month, depending on the nature of the grievances that have arisen. A total of 15 complaints have been gathered for the year.

Grievance Redressal Cell Composition

ACADEMIC YEAR	CO-ORDINATOR	MEMBERS
2022 – 2023	Ms. Beulah Angeline	All HODs
2021 - 2022	-	All HODs
2020 - 2021	Dr.Senthil	All HODs
2019 - 2018	Ms.Meenakshi	Ms.Anusha
		Ms.Rhodas
2018 -2019	Mr. A.N. Henry Maris - Secretary Dr. E. Mary Angeline - Principal, Chairperson Ms. E. Mano Ranjitham - Vice Principal Mr. V. Kirubananth - Dean of Students Affairs	All HODs Ms. S. Jebaseeli Novaleena (Shift- II)



NAZARETH COLLEGE OF ARTS AND SCIENCE

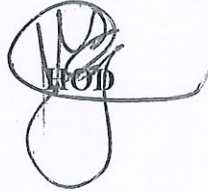
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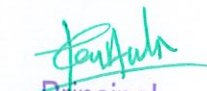
Department of Computer Science

Grievance Report 2022-2023

Sno	Class	Name of the Student	Grievance	Grievance Date	Action Taken	Action Take Date
1	II B.SC CS	Nandhini.S	Tube lights not working	23/8/2023	Replaced new with old one	25/8/2023


Principal




Principal
Nazareth College of Arts & Science
Kovilpathagai Main Road, Kannadapalayam,
Vellanoor Post, Avadi, Chennai-600062.

23/8/2022

From

The Class Representative
II B.Sc CS (AF07)
Nazareth College of Arts & Science.

To

The HOD
Computer Science Department
Nazareth College of Arts & Science.

Respected Madam,


Sub: Grievance Letter ~~for~~ regarding
tubelights not working in II B.Sc
(C.S) AF07.

This letter is regarding the
tubelights in AF11 room is not
working because of it we are facing
problem during our class hours. please
do the needful to make it function.

Thanking you

Yours faithfully
S. Nandhini

Uday Kumar
23/8/2022.




Principal

Nazareth College of Arts & Science
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Vellanoor Post, Avadi, Chennai-600062.

NAZARETH COLLEGE OF ARTS AND SCIENCE

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Department of Visual Communication

ODD SEMESTER - 2022 -2023

S. NO	Date	Class	Name of the Students	Grievances	Action Taken
1.	23/08/2022	I B.Sc Viscom	All Students	Need Quality speakers in Lab	Informed to the Management and Received good quality speakers on 07/09/2022.




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Mullaseer Post, Avadi, Chennai-600062.

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Department of Visual Communication

ODD SEMESTER - 2022 -2023

S. NO	Date	Class	Name of the Students	Grievances	Action Taken
1.	10/10/2023	II B.Sc Viscom	All Students	Required Movie screen	Informed to the Management and received movie screen on 17/10/2023.




Principal

Nazareth College of Arts & Science
Kovilpathagai Main Road, Kannadapalayam,
Vellanoor Post, Avadi, Chennai-600062.

23.08.2022

From,

J. Venkatesh.

Nazareth College of Arts and Science.

Avadi, Chennai - 60.

To,

The Management

Nazareth College of Arts and Science,

Avadi, Chennai - 60.

Sub: Requesting Speakers in Computer Lab.

We students of dept of visual communication, requesting speakers for watching movies subject oriented. we are unable to hear the sounds of movies in the lab. So we request you to make arrangements of speakers in computer lab.

Thanking you




Principal

Yours Sincerely.

Nazareth College of Arts & Science,
Kovilpathagai Main Road, Kannadapalayam,
Vellanoor Post, Avadi, Chennai-600062.



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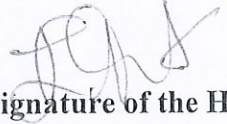
DEPARTMENT OF MATHEMATICS

GRIEVANCE REPORT


2022-2023 (EVENSEMESTER)

Grievance has been collected from the students in the academic year 2022 – 2023. The details of the Grievance and the action taken details are given below.

S.No.	Date	Class	Name of the student	Grievance	Action taken
1	12/01//2023	II- B.Sc	II B.SC Students	The board in the classroom is not enough for the staff to complete a problem, as it was very small.	Informed to the Academic Dean through our HOD and replaced within a week.


Signature of the HOD




Principal
Nazareth College of Arts & Science
Kovilpathagai Main Road, Kannadapalayam,
Vellanoor Post, Avadi, Chennai-600062.

Date: 12.01.2023

From,

II BSc. Maths

NCAS

To,

The HOD

Department of Mathematics

NCAS

Respected Mam,

The students of IInd BSc. Maths are facing trouble while learning in the class because the board is very small the teachers are also facing problems while teaching us because the questions from our subjects consume the whole board to be solved, so it takes lot of time to complete a question of such length. please provide us with a new big board. kindly do the needful as early as possible, so that we attend the class comfortably

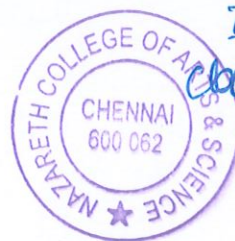
Mohammed Sohail Shariff

IInd

BSc. Maths

class

Representative.



Nazareth College of Arts & Science
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DEPARTMENT OF COMMERCE

GRIEVANCE OF REPORT 2022-2023

S.NO.	CLASS	NAME OF THE STUDENTS	GRIEVANCE	GRIEVANCE DATE	ACTION TAKEN
1	I B.COM A	ALL THE STUDENTS	NO WATER SUPPLY IN REST ROOM	12/10/22	SUFFICIENT WATER SUPPLY PROVIDED
2	I B.COM C	ALL THE STUDENTS	NOT FUNCTIONING FAN	12/9/23	FAN PROBLEM RECTIFIED


Principal


HOD




Principal
Nazareth College of Arts & Science
Kovilpathagai Main Road, Kannadapalayam,
Vellanoor Post, Avadi, Chennai-600062.

12/10/22

From,

The Students of I B.Com (Girls)
Nazareth College of Arts & Science

To,

The Head of the Department
Commerce Department
Nazareth College of Arts & Science.

Sub: Complaint letter - reg.

Respected Madam,

We would like to inform you
that there is no water supply in rest room.
It is really hard to sustain for 5 hours. Kindly
take action as early as possible.

Thanking you,

D. Prathy
12/10/22



~~DR~~
Yours faithfully
Students of
I Yr B.Com Girls

[Signature]
Principal

Nazareth College of Arts & Science
Kovilpathagai Main Road, Kannadapalayam,
Vellanoor Post, Avadi, Chennai-600062.