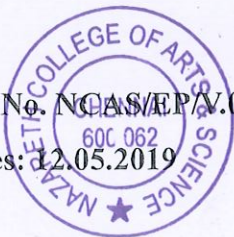



NAZARETH COLLEGE OF ARTS AND SCIENCE
Affiliated to the University of Madras, Re-accredited by NAAC with 'B' Grade

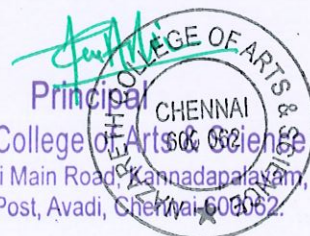
EXAMINATION POLICY
ACADEMIC YEAR 2019-2020

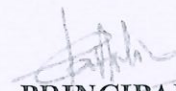
1. The examination policy shall be communicated to all students, faculty, and staff through the college website, student handbook, and other appropriate channels, with emphasis on COVID-19 safety protocols and compliance measures
2. The examination schedule, including dates and times for each exam, shall be communicated to students at least two weeks prior to the commencement of the exams.
3. All eligible students must register for their exams within the specified registration period.
4. Examinations will be conducted in accordance with the rules and regulations set forth by the university.
5. The format of examinations may vary depending on the course and subject matter.
6. Examination policy will be reviewed periodically to ensure its effectiveness and relevance. Amendments or updates to the policy may be made as necessary, with approval from the college administration.
7. Students who have concerns or grievances related to the online examination process may submit their complaints electronically to the Examination Committee, with virtual hearings or consultations conducted as needed.
8. This online exam policy will be reviewed periodically to ensure its effectiveness and relevance in light of evolving technological advancements and educational best practices.
9. The answer scripts should be sent in PDF format to their respective class incharges, and the Head of the Department (HOD) should be informed accordingly.

Doc No. NCAS/EP/V.01
Dates: 12.05.2019




Principal
Nazareth College of Arts & Science
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