

# NAZARETH COLLEGE OF ARTS & SCIENCE

Approved by Govt. of Tamil Nadu under G.O.Ms.No. 278, dt. 6.7.2000 and

Affiliated to The University of Madras

Accredited with 'B' Grade by NAAC

Managed by C & D Educational Trust

Kovilpathagai Main Road, Kannadapalayam, Vellanoor Post, Avadi, Chennai - 600 062.

**A.N. HENRY MARIS, B.E., M.Tech., P.G.D.P.M.**

Secretary

Ref: No. NCAS/APPT/TS/2022/409

Date: 3/8/2021

Proceedings of the Secretary

Present: A.N.Henry Maris, B.E., M.Tech., P.G.D.P.M.

## APPOINTMENT LETTER

It is informed that the Management of C & D Educational Trust, Kovilpathagai, Avadi, Chennai-62, is pleased to appoint you as An **Assistant Professor in the Department of Indian Languages (Hindi)** in Nazareth College of Arts & Science, Avadi, Chennai-62 from **3<sup>rd</sup> August 2021**, subject to the approval of your qualification by the University of Madras. You are required to join duty on the forenoon of **3<sup>rd</sup> August 2021** and report for duty to the Principal.

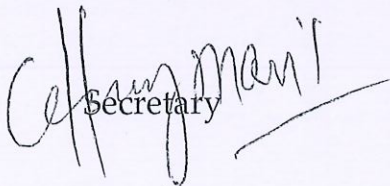
You will be governed by the rules and regulations in force in the college and also of those framed from time to time.

You will be required to work under the general guidance and supervision of Principal, deliver lectures, conduct classes and carry out other academic work as may be assigned to you by the Principal and the Management from time to time.

The Management is at liberty to terminate your service from this college, giving one month's notice or one month's salary in lieu of it. You are governed by the same rule, on your side also.

- You will be on probation for a period of three months from the date of joining.
- You are required to submit the original certificates at the time of joining.

Your appointment is extendable at the sole discretion of the management.

  
Secretary

**Dr. Fatima Shanavas**  
# 2, S R M Garden,  
JB Estate, Avadi, Chennai - 54.

*I received my appointment letter.*



*Fatima Shanavas*  
16/8/21

  
Principal

Nazareth College of Arts & Science  
Kovilpathagai Main Road, Kannadapalayam,  
Vellanoor Post, Avadi, Chennai-600062.