### NAZARETH COLLEGE OF ARTS AND SCIENCE

(Affiliated to the University of Madras, Re-Accredited with B Grade by NAAC)

### **ADMISSION POLICY 2018 - 2019**

# AIMS AND OBJECTIVES

- > To match the objectives of the college with the goals and ability of the student
- > To have a transparent process without discrimination to any student
- > To adherence to the laws framed by the State Government / UGC / University of Madras

# PRE-ADMISSION PROCEDURE

- > The parents / students are required to purchase the application form from the college office. The cost of the application is Rs. 300/-
- > Application shall also be filled and submitted through online mode which is available in the college website <a href="https://www.ncas.in">www.ncas.in</a> which is free of cost.
- > Counselling shall be given by the staff members to the students and the parents regarding selection of the course.
- > Other online modes are also made available like collect chat, enroll form to enroll themselves in the admission process.

#### CONCESSION FOR THE ADMISSION

The following concessions are provided by the Management

- 1. School toppers are provided with 100% tuition fee concession (Academic Endowment Scholarship)
- 2. Sports concession will be provided based on the achievements (International, National, State, District) (Sports policy attached)
- 3. Students from Nazareth schools will be provided with fee concession of Rs. 1000/-

#### POST ADMISSION PROCEDURE

- > Once admission is granted, the parents are required to deposit the fee and submit the following documents
  - o Transfer certificate in original
  - o Passport size photos 2 nos
  - o Photocopies of mark lists (10<sup>th</sup> and 12<sup>th</sup>)
  - o Photocopies of Community certificate, Conduct certificate, Medical certificate, Aadhar Card, Ration card

Orientation program will be conducted to all the first year students and their parents on the first day of college.

PRINCIPAL

Principal

Nazareth College of Arts & Science Kovilpathagai Main Road, Kannadapalayam, Vellanoor Post, Avadi, Chennai-600062.

Doc No. NCAS/APV.00

Dates: 14.0512018

Nazareth College of Arts & Science Kovilpathagai Main Road Kannadapalayam, Vellanoor Post, Avadi, Chennai-600062.