

**NAZARETH COLLEGE OF ARTS AND SCIENCE**  
(Affiliated to the University of Madras, Re-Accredited with B Grade by NAAC)  
**ADMISSION POLICY 2019 - 2020**

**AIMS AND OBJECTIVES**

- To match the objectives of the college with the goals and ability of the student
- To have a transparent process without discrimination to any student
- To adherence to the laws framed by the State Government / UGC / University of Madras

**PRE-ADMISSION PROCEDURE**

- The parents / students are required to purchase the application form from the college office. The cost of the application is Rs. 300/-
- Application shall also be filled and submitted through online mode which is available in the college website [www.ncas.in](http://www.ncas.in) which is free of cost.
- Counselling shall be given by the staff members to the students and the parents regarding selection of the course.
- Other online modes are also made available like collect chat, enroll form to enroll themselves in the admission process.

**CONCESSION FOR THE ADMISSION**

The following concessions are provided by the Management

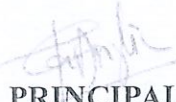
1. School toppers are provided with 100% tuition fee concession (Academic Endowment Scholarship)
2. Sports concession will be provided based on the achievements (International, National, State, District) – (Sports policy attached)
3. Students from Nazareth schools will be provided with fee concession of Rs. 1000/-

**POST ADMISSION PROCEDURE**

- Once admission is granted, the parents are required to deposit the fee and submit the following documents
  - o Transfer certificate in original
  - o Passport size photos – 2 nos
  - o Photocopies of mark lists (10<sup>th</sup> and 12<sup>th</sup>)
  - o Photocopies of Community certificate, Conduct certificate, Medical certificate, Aadhar Card, Ration card
- Orientation program will be conducted to all the first year students and their parents on the first day of college.

Doc No. NCAS/AP/V.01  
Dates: 14.05.2019

  
**Principal**  
Nazareth College of Arts & Science  
Kovilpathagai Main Road, Kannadapalayam,  
Vellanoor Post, Avadi, Chennai-600062.

  
**PRINCIPAL**  
Principal  
Nazareth College of Arts & Science  
Kovilpathagai Main Road, Kannadapalayam,  
Vellanoor Post, Avadi, Chennai-600062.