

Nazareth College of Arts and Science
Affiliated to University of Madras
Re-accredited by NAAC with 'B' grade
ACADEMIC YEAR 2023-2024

6.4.1 Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

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NAZARETH COLLEGE OF ARTS AND SCIENCE

*Affiliated to the University of Madras, Re - Accredited with 'B' Grade by NAAC
Kovilpathagai Main Road, Avadi Chennai-62*

REPORT ON
EXTERNAL ACADEMIC & ADMINISTRATIVE AUDIT
2023



INTERNAL QUALITY ASSURANCE CELL

Nazareth College of arts and science

Kovilpathagai main road, Avadi chennai-62

INSTITUTION DATA

I. NAME AND ADDRESS OF THE COLLEGE:

Name: Nazareth College of Arts and Science

Address: Kovilpathagai Main Road, Kannadapalayam,

Avadi, Chennai

Tamilnadu,

Pin: 600062

Website: www.ncas.in

II. FOR COMMUNICATION:

PRINCIPAL: Dr. E.Mary Angeline Santhosam.

Office: 9384080203

Mobile: 6380056960

Email: principal@ncas.in

IQAC CO-ORDINATOR: Ms.K.Alamelu

Mobile: 9442472223

Email: iqac@ncas.in

III. INSTITUTIONAL STATUS

- Affiliated/Constituent : Affiliated
- Type of institution : Co-education
- Location : Rural
- Financial Status : Nil
- Name of the Affiliating University: University of Madras




Principal
Nazareth College of Arts & Science
Kovilpathagai Main Road, Kannadapalayam,
Valluvoor Post Avadi, Chennai-600062.

IV. INFRASTRUCTURAL FACILITIES OF THE COLLEGE

- ✓ Auditorium
- ✓ Seminar Hall
- ✓ Ventilated Class Room
- ✓ Canteen
- ✓ Chapel
- ✓ Library
- ✓ Computer Lab
- ✓ Staff Room and Department Libraries
- ✓ Sports Infrastructure
- ✓ Gymnasium
- ✓ Incubation Unit

V. PROGRAMME OFFERED IN THE INSTITUTION

UG Programme

- ✓ B.com (General)
- ✓ B.com (Corporate Secretaryship)
- ✓ BA(English Literature)
- ✓ B.sc (Mathematics)
- ✓ BBA (Business Administration)
- ✓ BCA (Computer Application)
- ✓ B.sc(Computer Science)
- ✓ B.sc (Visual Communication)
- ✓ B.S.W (Social Work)

PG Programme

- ✓ M.com(General)
- ✓ MA (English Literature)
- ✓ M.sc(Computer Science)
- ✓ MSW (Social Work)




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ABOUT THE COLLEGE

Nazareth College of Arts and Science was founded by C & D Educational Trust and is a part of a large educational group called Nazareth in the year 2000 and is located in the suburbs of Chennai, just 15 minutes from Avadi, which houses India's only Army Tank factory and Depot. The College is uniquely positioned to contribute to, and draw from, the strength and diversity of this sublime metropolis. Ever since its establishment, it has been on the mission of imparting quality tertiary education to those who attend college for the first time in their generation while meeting the competitive standards and growing requisites of contemporary learning society. It is always a mile ahead in working towards one of his noble aims of Higher studies for the lost, last and least.

The college was Re-accredited with 'B' Grade by the National Assessment and Accreditation Council (NAAC) in the year 2019. Our staff members and students are precursors, makers, educators, specialists, and change specialists. We have faith in what Mahatma Gandhi said, "You should be the change you need to find on the planet". We support right addressing for right change! The scholarly projects presented in the school are known for their accentuation on self-thinking and expansive openness to the full scope of scholarly disclosure. Our college study halls have gained notoriety for being focal point of scholarly and social turn of events. Discussions that start in the classroom often move to the corridors, to the lunch table, and into the community someday.

Nazareth college truly supports the soul of business venture; this is exemplified in laying out an extraordinary Business Learning Center, where understudies are persuaded to get familiar with the essentials of carrying on with work, this as a matter of fact has prompted the making of a few business people who used to be jotting in the actual work areas of this organization. They structure the foundation of our industry solid graduated class.

Vision

To build enriched socially responsible citizens and leaders through quality higher education

Mission

1. To provide the best resources to impart the highest quality education and to transform into a holistic multi-disciplined institution.
2. To provide opportunities to the students for practical exposure to meet the challenges of global competency & technology.
3. To provide value and outcome-based education for Nation building.
4. To provide creativity, leadership training and placement
5. To promote awareness and building human capacities with respect to UN Sustainable Goals.
6. To engage students productively in areas of community engagement and service.




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The college offers nine under graduate programmes and four post graduate programmes. The college has marked MOUs with numerous foundations that give declaration seminars on various delicate abilities and attractiveness. The college best planned coaching framework screens the psychological and development of understudies in recovering their certainty and recovering their energy for a functioning scholarly life. Rehearsing creative strategies, for example, ICT in conveying the educational plans outlined by the University of Madras has drawn in affirmation impressively. Understudies who are keen on sports and games are given need in affirmation and offered concession in educational expense. As the college considers training as a help, it contributes its best in teaching a wide range of values and feeling of social obligation in understudies.

The College nourishes the empirical and native strength of students who set to realize their mental abilities by making their way to growth. Nazareth has signed Memorandum of Understanding with the reputed agencies such as Amsol Private Limited, Bryn Train, 7 MPS, MaFoi, NIIT, ART LAB Madras, GUSTO, TeachSub Academy, Alchemy Academy of Performing Arts, Ministro Foundation – Chennai, Pragnya – Chennai, Finmark – Chennai, Graple, Victory Youth Association, HANDONG Global university, Nehru Group of Institutions Technology Business Incubator, Turnpike Foundation, Zenda Technologies Solutions India Private Limited, Indcamb Solutions Private Limited, Commissionerate of Greater Chennai Police, University of Bengkulu, Tamil Nadu Apex Skill Development Centre for Logistics, JARULSS Software Solutions Private Limited, DOIT, EXCELR, Udavum Karangal Educational Trust, All Party Parliamentary Group Malaysia SDG Secretariat(APPGM- SDG),

The college gives inclination to the understudies who hail from monetarily and socially oppressed local area in affirmation. Understudies of denotified local area are the primary beneficiaries of government assistance estimates presented by the school. The school monetarily helps understudies who are in wretched penury through which it elevates their families as a piece of its Corporate Social Obligation (CSR). The Graduated class of the college is given inclination in enlistment and are delegated and prepared for their situation. The college focuses on female competitors in affirmation as well as arrangements and checks out enabling ladies in every conceivable manner.

Various cells and clubs practiced in the college keep the students active in serving the interest of the healthy society. Through Nazareth Emergency Relief & Rehab Foundation (NERF), the college reaches the needy whenever it finds people in want of basic amenities. The Nazareth Online Community for Knowledge Sharing (www.nocks.in) is an online forum that promotes knowledge sharing and enriches the student's knowledge in current trends. The College Placement Cell focuses on finding job in their after graduation life. Individual mentoring system, enables teachers to figure out the students' problems in learning and improving themselves. They capacitate students to get over any distractions and psychological barriers in their studies.




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AUDIT COMMITTEE MEMBERS

S.NO	EXTERNAL AUDITORS	DESIGNATION	DEPARTMENTS TO BE AUDITED
1.	Dr. Umesh Samuel Jebaseelan	Convener	IQAC & Infrastructure
2.	Dr. K. Malarvizhi , Dean - School of Business Studies flowereye14@gmail.com 9444430173 Hindustan College of Arts and Science	Executive Member	Department of Business Administration
3.	Ms.N.M.Kavitha Asst. Professor, Department of Computer Science Director, IQAC Email: n.m.kavitha@shasuncollege.edu.in Mobile: 9884425750 Shashun Jain College	Executive Member	Department of Computer Science
4.	Dr.K.Vijayalakshmi Assistant Professor PG & Research Department of Commerce Email id: kvijayalakshmi@shasuncollege.edu.in Mobile: 9840836570 Shashun Jain College	Executive Member	Department of Commerce
5.	Dr. Miruna George - Associate Professor and Dean of Student Affairs Email : mirunageorge@stellamariscollege.edu.in Phone: 9840722501 Stella Maris College	Executive Member	Department of English
6.	Mrs. Saranya. B Department of Visual Communication Email ID: saranyasuresh.kkdi@gmail.com/ hodvc@hcaschennai.edu.in Contact No: 9176223045 Hindustan College of Arts and Science	Executive Member	Department of Visual Communication
7.	Dr. T. Deepa Augustine (MFM., M. Phil., MBA., SET, NET, Ph. D)	Executive Member	Department of Corporate




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	Assistant Professor & Head Department of Corporate Secretaryship, Contact Number : 9840353004, deepa24@violetcollege.co.in Annai Violet Arts and Science College		Secretaryship
8.	Dr.P.Nedumaran, Assistant professor, Department of Mathematics, Guru Nanak college Contact Number:8056892289	Executive Member	Department of Mathematics
9	Mrs .G.Sujatha, Assistant Professor, Department of Computer Application, VelTech Arts and Science College, sujatha477@velsrscollege.com	Executive Member	Department of Computer Application
10	Dr. Murugesan, Assistant Professor, Department of Language. Contact number : 9786187731	Executive Member	Language Department

The Committee was welcomed by Dr. E. Mary Angeline Santhosam, Principal NCAS. The Principal gave an overview about the College and progress made during 2019 – 2022, before the committee in the Board room of Nazareth College of Arts and Science in the presence of all Deans, HODs. The IQAC Co-ordinator briefed about the quality initiatives and various quality policies of the college. The Audit was conducted on 3.2.2023. The Academic and Administrative Audit Committee members visited the Departments and observations are documented in the format provided by the college. Also the Academic and Administrative Audit Committee members interacted with the Students of the Departments. The final Exit meeting was held at the principal office where the Strength, Weakness, Opportunity & Challenges of the college were discussed. The Committee complimented the Principal and the IQAC team who extended whole hearted co-operation in conducting meetings and visits to different Departments. The Committee would like to place on record the impressive development and growth of the college in the past years.




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SWOC OF DEPARTMENTS




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Chennai 600062

DEPARTMENT OF COMMERCE:

STRENGTH

- The Students Achievement in Sports is good and appreciable
- The Staff members are dedicated
- Guest lecturers were organize
- Good Placement record

WEAKNESS

- Faculty participation in Seminar Conferences is less
- No Papers published in UGC listed journals.
- PTA Register to be maintained
- To enhance the usage of ICT Tools
- TO sign MOU with respect to department.
- To maintain off campus placement data.
- To update slow learner.
- To update rank list.
- To update work done register.

OPPORTUNITIES

- To provide additional coaching for professional Courses
- To provide more Entrepreneurial Programme

CHALLENGES

- To make the students communicate in English
- To produce 100% success rate

BEST PRACTICES OF THE DEPARTMENT

- Care and share of Books
- E-Learning

FUTURE PLANS OF THE DEPARTMENT

- To Improve admission
- To take students to industrial Visit
- To maximize Mini Research and summer Projects
- To provide more career Development Programme




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DEPARTMENT OF ENGLISH

STRENGTH

- Good infrastructure
- Philanthropic Management
- Dedicated and skilled staff
- Ventilated Classrooms
- Well-furnished Staff rooms
- Bustling activities round the year
- Well-disciplined students
- Clean Surroundings

WEAKNESS

- Staff to do research and publish papers in peer reviewed/refereed/UGC Approved journals
- Students to be encouraged to display their talents in media
- Students creative ability to be tapped by making write poems/articles in college magazine/journals/Newspaper
- Students literacy participation to be increased.
- Usage of ICT to be strengthens.
- Job oriented training to be enhanced.

OPPORTUNITIES

- More Scope for Research and Development as most of the faculties are young

CHALLENGES

- More competition with the neighboring colleges, where English literature is introduced. This could be one of the reasons why strength is on decrease.
- M.A English is at stake as many prefer jobs to postgraduate study
- Poor retention of faculty

BEST PRACTICES

- College Newsletter / Department News letter
- Admission for special children
- Job opportunities for differently abled.
- Department library




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FUTURE PLANS OF THE DEPARTMENT

- To increase strength both in UG and PG Courses
- To qualify the English faculty with research Degrees
- To increase publications in books & refereed journals
- To produce University ranks.
- To create communication lab.




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DEPARTMENT OF MATHEMATICS

STRENGTH

- Students participation in extension activities
- Good infrastructure
- Socially Responsible

WEAKNESS

- Student strength
- Less NET/SET completed Faculties
- Register for Ph.D.
- Subject related IV to be organized.
- Faculty Participation in Seminar ,Conference and Workshop is Less
- Students Communication
- No Employability Skill based training
- Student Pass Percentage
- Usage of ICT tools to be strengthened.

OPPORTUNITIES

- Employment skill oriented Certificate course
- Computer Skill oriented Certificate Course
- Language Training Courses
- Coaching Class for Bank/TNPSC/Government Exams
- NET & SET Coaching Class

CHALLENGES

- To produce more University Rank Holders

BEST PRACTICES

- Aptitude training to the final students.

FUTURE PLANS OF THE DEPARTMENT

- To motivate faculty members to complete NET/SET and Ph. D
- To Conduct Seminar ,Workshop or FDP every year
- To improve pass percentage
- To improve employment training programme




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DEPARTMENT OF COMPUTER SCIENCE

STRENGTH

- The department has good Best practices namely E-Waste.
- The department give more importance to the arrear students
- The department Provide Mini Projects for the students apart from their syllabus

WEAKNESS

- Less number of approved staff members.
- Faculty Members have not published their journals in UGC listed journals
- Placement training to be organized outside the organization.
- Photos with caption
- Gamification tools to be enhanced
- List of arrears to be updated.
- MOU to be signed with industries.
- Project file to be maintained.
- Faculty Achievement, Faculty Participation to be improved.
- Industrial Visit to be arranged.

OPPORTUNITIES

- To conduct open house for School students

CHALLENGES

- To create awareness to the students about the department
- To increase the admission
- To merge files

BEST PRACTICES

- Virtual Learning
- Online Internship
- Eco-friendly
- E-Sharing
- Mini project
- Peer Updation

FUTURE PLANS OF THE DEPARTMENT

- To introduce a PG Programme.




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DEPARTMENT OF COMPUTER APPLICATIONS

STRENGTH

- Mentoring
- E-sharing
- Peer updation

WEAKNESS

- Poor communication skill in students
- Less pass percentage.
- Less number of qualified staff members.
- Less number of research publication.
- Seminar & Conference to be organized.
- Placement to be improved.
- IV visit to be arranged.
- Publication to be strength

OPPORTUNITIES

- To work on the weakness of the department

CHALLENGES

- To produce more University Rank Holders

BEST PRACTICES

Nil

FUTURE PLANS OF THE DEPARTMENT

- Improve in Research area
- To conduct more Seminars ,Workshops for Staff & Students
- To involve Students in Social related projects




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DEPARTMENT OF BUSINESS ADMINISTRATION

STRENGTH

- Conducting Add- on Course with external agency will increase the employability skills
- The department Provide Mini Projects for the students apart from their syllabus

WEAKNESS

- Less Students participation in academic related activities conducted by other institution
- Publication to be increased.
- MOU to be signed.
- Placement to be improved.

OPPORTUNITIES

- To conduct more Entrepreneurial Programmes to educate the skill and confidence to become a future entrepreneur.

CHALLENGES

- To increase pass percentage.
- First Generation Learners

BEST PRACTICES

- Entrepreneurial Sale

FUTURE PLANS OF THE DEPARTMENT

- To organize Conference & Workshop




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DEPARTMENT OF SOCIAL WORK

STRENGTH

- Committed and Qualified Faculty
- Good infrastructure with Cubicles
- Good Placements
- Supportive Management
- Faculty have a weak network
- Good community social work.

WEAKNESS

- Low intake of students
- Lack of autonomy

OPPORTUNITIES

- Department can be recognized for their social commitment
- Initiate funded projects

CHALLENGES

- Poor intake of students
- Work towards recognition

BEST PRACTICES

- Outreach
- Social Commitment
- Study tour and camp
- Contribution in Adapted villages.

FUTURE PLANS OF THE DEPARTMENT

- To Publish More articles
- To initiate research projects
- To register for Ph. D
- To Build a strong Alumni




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600 062

RECOMMENDATIONS

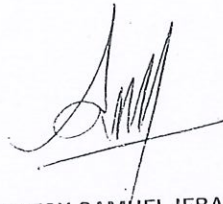
- Approved/Qualified Faculty to be appointed on priority
- Strengthen Training and placement activities along with career guidance
- Incubation and entrepreneurship initiatives to be strengthened.
- Increase international exposure and networking for students and faculties
- E-governance initiatives required to be strengthened.
- Long term strategic vision plan to be prepared
- Facilitation for physically challenged persons required on the campus
- Anti-Plagiarism Software to be put in place
- More capacity building programmes to be undertaken at regional and state level
- Improve research activities



A handwritten signature in green ink, appearing to be "S. Anurag", written over the printed name of the Principal.

Principal

Nazareth College of Arts & Science
Kovilpathagai Main Road, Kannadapalayam



Dr.A.UMESH SAMUEL JEBASEELAN
M.A.,M.A.(Eng.),Ph.D.
Principal
C.S.I. Bishop Solomon Doraisawmy
College of Arts and Science
KARUR - 639 001

Signature of the convener

Dr. A. Umesh Samuel Jebaseelan

Principal

C&I, Bishop Salomon Doraiswamy College of Arts and Science

Karur.




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