



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	NAZARETH COLLEGE OF ARTS AND SCIENCE
• Name of the Head of the institution	Dr. E. Mary Angeline Santhosam
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9384080549
• Mobile no	6380056960
• Registered e-mail	info@ncas.in
• Alternate e-mail	principal@ncas.in
• Address	Kovilpathagai Main Road, Kannadapalayam, Avadi
• City/Town	Chennai
• State/UT	Tamil Nadu
• Pin Code	600062
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	University of Madras				
• Name of the IQAC Coordinator	Ms. K. Alamelu				
• Phone No.	9384080203				
• Alternate phone No.	9442472223				
• Mobile	9442472223				
• IQAC e-mail address	iqac@ncas.in				
• Alternate Email address	alamelu@ncas.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://ncas.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ncas.in/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.24	2014	03/05/2014	04/05/2019
Cycle 2	B	2.39	2.19	15/07/2019	14/07/2024
6.Date of Establishment of IQAC			20/06/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	10
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Department of Corporate Secretaryship in association with IQAC conducted seminar on Recent Trends in Wealth Creation on 21st October 2022.	
Department of Business Administration in association with IQAC conducted Seminar on Entrepreneurial Risks and Challenges on 25th August 2022	
Department of Computer Science in association with IQAC conducted Seminar on Artificial Intelligence & Cloud Computing on 28th October 2022	
Students were motivated to attend certificate course through NP-TEL and Add on course namely event planning and management were conducted to the remaining students.	
IQAC conducted both internal and external AAA	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
To conduct Seminar on Recent Trends in Wealth Creation	Department of Corporate Secretaryship in association with IQAC conducted seminar on Recent Trends in Wealth Creation on 21st October 2022.
To conduct Seminar on Entrepreneurial Risks and Challenges	Department of Business Administration in association with IQAC conducted Seminar on Entrepreneurial Risks and Challenges on 25th August 2022
To conduct Seminar on Artificial Intelligence & Cloud Computing	Department of Computer Science in association with IQAC conducted Seminar on Artificial Intelligence & Cloud Computing on 28th October 2022
To conduct internal and external audit	IQAC conducted both internal and external AAA
To organize certificate and Add on course to the students	Students were motivated to attend certificate course through NP-TEL and Add on course namely event planning and management were conducted to the remaining students.
To conduct Entrepreneurial Mela 2023	Department of Business Administration in association with IQAC conducted Entrepreneurial Mela 2023 on 3rd March 2023
To organize Seminar on Employability Skills for Job Seekers	High Achiever cell in association with IQAC conducted Seminar on Employability Skills for Job Seekers on 24th February 2023
To organize Workshop on Photography	Department of Visual Communication in association with IQAC conducted Workshop on Photography on 8th February 2023
To conduct student induction programme	Orientation programmes were organized for all the new

	<p>comers. The students were explained about the College facilities, Opportunities and activities. The rules of discipline were clearly explained to the students. Apart from this, they were enriched with gender sensitisation, Gender equity programme.</p>
<p>To offer broad assortment of cocurricular additionally, extra-curricular practices for the students</p>	<p>1. Participation in various cultural activities 2. Intra-College PowerPoint Competition on Cyber Security and Digital Marketing. 3. Debate on AI Experts Versus Human Teachers 4. Inter department connexion competition , MATHS CONNECT</p>
<p>To inculcate sense of responsibility towards conservation of environment and to make the environment eco-friendly among students.</p>	<p>1. Environment Enrichment Program 2. celebrating NSS Day by planting trees in the community 3. E. waste disposal program 4.</p>
<p>To motivate the students to excel in sports</p>	<p>1. Runners in Women's Kabaddi B Zone conducted by Department of Physical Education 2. Runners in Women's Hockey B Zone conducted by Department of Physical Education 3. Runners in Women's Kho-Kho B Zone conducted by Department of Physical Education 4. Runners in Women's Volleyball B Zone conducted by Department of Physical Education 5. Won 4th Place in Women's Handball B Zone conducted by Department of Physical Education 6. Won 4th place in Inter Zone Women's Hockey conducted by Department of Physical Education 7. Winners in Men's Handball B Zone conducted by Department of Physical Education 8. Runners in Men's Hockey B Zone conducted by Department of Physical Education</p>

9. Won 3rd place in Men's Volleyball B Zone conducted by Department of Physical Education
10. Won 4th place in Men's Football B Zone conducted by Department of Physical Education
11. Won 4th place in Inter Zone Men's Hockey conducted by Department of Physical Education
12. Runners in Inter Zone Men's Handball conducted by Department of Physical Education
13. Won 2nd place in Inter Zone Men's Swimming (Vinoth) conducted by Department of Physical Education
14. Runners in Inter Zone Men's Football conducted by Department of Physical Education
15. Won 3rd place in Inter Zone Women's Kabaddi conducted by Department of Physical Education
16. Won 4th place in Men's Kho-Kho B Zone conducted by Department of Physical Education
17. Runners in Invitation Sports Fest Football (Men) conducted by Department of Physical Education
18. Runners in Invitation Sports Fest Hockey (Men) conducted by Department of Physical Education
19. Runners in Invitation Sports Fest Volleyball (Women) conducted by Department of Physical Education
20. Winner in St. Peter's Alumni Trophy Men's Handball Tournament conducted by St. Peter's College Alumni
21. Won 3rd place in 16th Asan Memorial Intercollegiate Volleyball conducted by JBAS Sports Intercollegiate Volleyball Tournament
22. Won 4th place in Guru Fest Intercollegiate Volleyball
23. Won 2nd place in JBAS Sports Intercollegiate Volleyball (Women) conducted by JBAS Sports

Intercollegiate Volleyball
Tournament 24. Runners in Balom
Mano Intercollegiate Handball
conducted by Balom Mano College
25. Runners in State Level
Handball Alumni Tournament
conducted by State Handball
Association 26. Winner in A.L.
Mudaliar Memorial
Intercollegiate Men's Football
conducted by A.L. Mudaliar
College 27. Won 2nd place in
54th Athletic Meet March Past
(Men) conducted in J.N. Stadium
28. Won 3rd place in 54th
Athletic Meet March Past (Women)
conducted in J.N. Stadium 29.
Won Bronze medal in District
Boxing Championship (E. Prasana)
conducted by Thiruvallur
District 30. Won 2nd place in
State Level Independence Day
Boxing Competition conducted by
State Boxing Association 31. Won
first place in Kamaraj Memorial
District Level Athletic
Championship conducted by
Kamaraj Memorial District 32.
Won 4th place in South India
Level Intercollegiate Hockey
Tournament conducted by
Khajamian Trophy 33. Won bronze
medal in State Senior Open Men &
Women Boxing Championship
conducted by Tamil Nadu State
Boxing Association 34. Won Gold
medal in Youth Games National
Championship 35. Won first place
in Muaythai Boxing Championship
conducted by Tamil Nadu State
Muaythai Association 36. Runner
in Memorial Volleyball Women
Championship (YMCA Tirupattur)
conducted by YMCA Tirupattur
Division 37. Won 2nd place in
State Chess Championship for

	<p>Visually Impaired Tamilnadu conducted by State Chess Association 38. Runner in Intercollegiate Men's Handball Tournament conducted by Buck Memorial College 39. Won silver medals in Intercollegiate Men's Taekwondo Tournament conducted by Buck Memorial College 40. Won District Junior Athletic Championship conducted by Thiruvallur District Athletic Association</p>				
<p>To conduct various institution innovation Council event.</p>	<p>1. Awareness Program on Entrepreneurship (Kalpattu) on 28th Febraury 2023 2.Expert Talk on Tech Transferon 15th February 2023 3. Seminar on Entrepreneurial Innovation on 17th Febraury 2023 4. Seminar on Achieving Problem-Solution Fit on 10th Febraury 2023 5. Awareness Program on Entrepreneurship (Meyyur) on 28th Febraury 6. Intra Institutional Idea Competition (YUKTI-NIR) on 17th March 2023 8.</p>				
<p>13.Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>AQAR was placed for approval in the Management Council Meeting and IQAC Meeting, where approval and suggestions were sought.</td> <td>14/07/2023</td> </tr> </tbody> </table>	Name	Date of meeting(s)	AQAR was placed for approval in the Management Council Meeting and IQAC Meeting, where approval and suggestions were sought.	14/07/2023	
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<p>14.Whether institutional data submitted to AISHE</p>					

Year	Date of Submission
2023	28/02/2024

15. Multidisciplinary / interdisciplinary

The institution is driven by a vision and mission to cultivate socially responsible citizens and leaders through the delivery of high-quality higher education. In its commitment to providing optimal resources for value and outcome-based education, practical exposure, and evolving into a comprehensive, multi-disciplinary institution that addresses the challenges of global competency, the college aligns itself with the National Education Policy (NEP). The college presents a diverse range of undergraduate and postgraduate programs in Humanities, Sciences, Commerce, and Management.

Despite being an affiliated college, it determines the courses offered through the University Board of Studies (BOS) but is actively positioning itself for a transformation into a multi-disciplinary institution. Several initiatives have been implemented to achieve this goal:

1. Introduction of the SDG curriculum as an add-on course to raise awareness about the significance of SDG 2030 among students of social work department.
2. Launching the Nazareth Community Tool Box for community engagement and service.
3. Integration of environmental education through the social enterprise "IdhuNammaAvadi."
4. Offering value-based courses that are both multi-disciplinary and holistic in nature.

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16. Academic bank of credits (ABC):

Nazareth College of Arts and Science, is affiliated with the University of Madras, and all decisions related to the syllabus, examination procedures, and evaluation are communicated through the Board of Studies (BOS). The college actively encourages its faculty to conduct Add-on Programs. The faculty is responsible for designing the curriculum, as well as handling teaching, learning, and evaluation processes. The institution offers adaptable and creative curricula featuring credit-based courses and projects in the realms of community engagement and service, environmental education, and values-oriented education, aiming for a comprehensive and interdisciplinary educational experience. In alignment with the National Education Policy (NEP) of 2020, the college has directed final-year students in both undergraduate and postgraduate programs to enroll in the ABC.

17. Skill development:

The focus of skill development is to recognize the potential of young individuals and empower them to become more valuable contributors to their family, society, and country. Skills serve as a catalyst, enabling students to advance and enhance their personal, career, professional, and social lives. The Nazareth Centre for

Skill Development (NCSD), established in 2016, has been assigned the task of training students by equipping them with skills aimed at improving their employability and creating self-employment opportunities.

In collaboration with various partners such as Finmark Trainer Private India, TeachSub.com, Eyeopen Technologies, Gusto, Do it, The Ministro Foundation, Alchemy Academy of Performing Arts, Art Lab Madras, Bryn Trin, Vy Systems, My Online Status, Graple, Excelr, IT Networking, offering skill-based courses. The Tamil Nadu state also offers skill development courses through Naan Mudhalvan schemes. The Nazareth Centre for Skill Development endeavors to provide a diverse range of learning opportunities for the college students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college embraces the Indian languages offered by the Parent University (UNOM), such as Tamil, Hindi, Telugu, and Malayalam. To facilitate the learning process, teachers also employ a bilingual mode based on the syllabus topics. Each year, a group of interested students undergo training in folk arts like Karaga, Oyilattam, Parai, and Puppetry.

Bilingual teaching is specifically implemented for students coming from a Tamil medium background across all courses. The institution actively promotes culture and ancient traditional knowledge, integrating fundamental concepts and ideologies from sources like Vedas, Upanishads, Thirukkural, and various other literary works into the curriculum to provide value-based education through the social work curriculum.

Prominent Indian arts such as Silambam, Karagam, Oyilattam, Mayilattam, Parai, Street theatre and Bommalattam are practiced. The South Indian traditional Harvest festival, Pongalis celebrated annually. Additionally, as part of the social sensitization program for all first-year students, exposure to tribes and their cultures is included under the social responsibility pillar.

The institution is associated with the SWAYAM-NPTEL local chapter, granting faculty, staff, and students access to a wide array of online courses including other Indian Languages. Consequently, the college is responsible for promoting and creating awareness about SWAYAM-NPTEL courses through various channels such as college notice boards, WhatsApp groups, websites, and more. Its primary role is to ensure that all members have the opportunity to benefit from and

enroll in SWAYAM-NPTEL courses. The number of students have benefited through NPTEL courses.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) represents a pedagogical model that involves a comprehensive restructuring of curriculum, pedagogy, and assessment practices to emphasize the achievement of higher-order learning rather than a mere accumulation of course credits. The institution is gearing up to implement OBE, ensuring that graduates possess the qualities necessary to navigate the rapid growth of knowledge, information technology, and globalization.

The course outline and lesson plan are meticulously prepared based on OBE, consisting of four parts: Part A - Introduction, Part B - Course Content, Part C - Assessment and Evaluation, and Part D - Learning Resources. The teaching, learning, and evaluation processes are intricately woven into the lesson plan. The curriculum from the parent university is seamlessly integrated into the delivery process, incorporating experiential, creative, and critical thinking abilities into various activities. The institution envisions offering vocational fields as an additional course to enhance holistic growth.

A notable best practice involves the "Fieldwork Evaluation Form" in the Master of Social Work (MSW) program. This form assesses dimensions such as knowledge, study, and values at the end of fieldwork within the agency. Fieldwork instructors evaluate student competence, measuring outcomes for competencies such as demographic and professional behaviour, engagement with diversity, advocacy for human rights and social, economic, and environmental justice, involvement in research, policy practice, and engagement with individuals, families, groups, organizations, and communities. The evaluation employs a competency benchmark, indicating the percentage of students in the program expected to achieve the minimum score for competencies.

20.Distance education/online education:

The College launched its Distance Education Programmes in the academic year 2017-2018 in collaboration with Bharathidasan University, with four students successfully completing their courses. Subsequently, in 2018, the Institution entered into a Memorandum of Understanding (MOU) with the University of Madras, Distance Education Centre. The study center established under this collaboration provides access to 15 Undergraduate courses and 15 Postgraduate courses for learners. Remarkably, the first batch of

students, spanning across 30 different programs, included 30 individuals who successfully completed their studies.

The institution is affiliated with the local chapter of SWAYAM-NPTEL, providing faculty, staff, and students with access to a diverse range of online courses. As a result, the college takes on the responsibility of promoting and raising awareness about SWAYAM-NPTEL courses through multiple channels, including college notice boards, WhatsApp groups, websites, and other platforms. Its primary role is to ensure that all members have the opportunity to benefit from and enroll in SWAYAM-NPTEL courses. The 82 number of students have benefited through NPTEL courses.

Extended Profile

1.Programme

1.1	446
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1896
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	961
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	525
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	81	
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	81	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	53	
Total number of Classrooms and Seminar halls		
4.2	9124670.22	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	158	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
Nazareth College of Arts and Science, affiliated with the University of Madras (UNOM), tailors its curriculum under the guidance of the Board of Studies to cater to the developmental needs of its students. Each academic year begins with collaborative brainstorming		

sessions involving the Principal, Dean, and Department Heads to introduce innovative teaching methods. This process ensures alignment with program outcomes while addressing any previous shortcomings. A comprehensive Student Induction Programme (SIP) adhering to UGC guidelines welcomes new students.

The Principal along with the IQAC drafts a Strategic Plan for the academic year which is shared and approved in the deans meeting and shared to the Dean of academics to implement.

The Principal, and Dean of Academics, alongside department heads, devise an academic calendar encompassing various activities such as bridge courses, core papers, soft skills sessions, and guest lectures. Industry experts and academics are frequently invited to provide insights into current trends, fostering a bridge between academia and industry.

The college also embraces blended learning through platforms like Learning Management Systems (LMS) and Google Classroom, facilitating both synchronized and asynchronous learning. Information and communication technologies (ICT) are integrated to enhance curriculum delivery. Faculty development programs and online workshops ensure faculty members are adept in modern teaching methodologies.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ncas.in/wp-content/uploads/2024/04/1.1.1-Syllabus-and-lessonplan.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar functions as an informative tool for planning both academic and non-academic activities for students, faculty, and staff within the institution. This calendar is disseminated digitally to students and faculty members through platforms such as WhatsApp, Google Classroom, and the official website. It encompasses essential dates such as admission, commencement of classes, workshops, conferences, seminars, continuous internal examinations, practical examinations, and extracurricular activities in accordance with the UNOM calendar.

Continuous Internal Evaluation Process:

The college has established a mechanism for internal examinations, overseen by the Examination Committee. The dates for tests are announced through the academic calendar and are circulated a week in advance through circulars and WhatsApp student groups.

Setting of Question Papers:

The task with setting question papers, drawing from a question bank and aligning them with Program Outcomes (POs) and Course Outcomes (COs) is undertaken by respective department. The examination committee conducts department-wise exams, and Continuous Internal Assessment (CIA) marks are communicated within five working days. In case of grievances, students are granted five days to address concerns. The CIA involves written tests, seminars, and written assignments. The consolidated CIA marks are uploaded to the University portal before the commencement of theory exams.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ncas.in/wp-content/uploads/2024/04/1.1.2-College-calendar.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
13	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
5	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
1669	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human	

Values, Environment and Sustainability into the Curriculum

The institution prioritizes instilling social, human, and global values to shape future generations. Creativity, leadership, awareness of UN SDG Goals, community engagement, and social responsibility are integrated into curricular and co-curricular programs to address pressing issues.

Professional Ethics: Personality development, professional ethics, and business ethics courses are offered across various programs.

Gender and Human Values: The Department of English emphasizes gender and human values, while social work delves into culture, diversity, and society.

Environment and Sustainability: "Environmental Studies" is mandatory for second-year undergraduates. The institution actively observes Environment Day, Earth Day, and others to underscore sustainability.

The SDG@Nazareth initiative promotes sustainable community development with a Certificate course on "Introduction to Sustainable Development Goals." For social work students followed by projects and creation of videos on important commemorative days aligning with SDG goals.

Encouraging wetlands conservation, students and staff join as Wetland Mithras.

"Climate Change Warriors" formed by women students address the Prime Minister's 10-point agenda for Disaster Risk Reduction and SDG goal #13.

Institutional programs, events, initiatives align with these cross cutting issues for effective engagement.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

297

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://ncas.in/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ncas.in/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

711

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

711

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assessment of students' learning levels is conducted by teachers in classrooms using the following methods throughout the academic year:

1. Evaluation based on marks obtained in the higher secondary school examination.
2. Assessment through semester/university examinations and continuous internal examinations.
3. Evaluation through seminars and assignments.

Identification and Support for Slow Learners:

Students facing challenges in learning and struggling to keep pace with classroom teachings are identified. Measures are then implemented to enhance their academic progress.

Recognition and Support for Advanced Learners:

Advanced learners, those who are ahead in the learning curve and require additional input to stay engaged, are recognized. Actions are taken to further advance their academic development.

In addition to program introduction and academic information, second and final-year students undergo a week-long orientation program covering subjects, library usage, value-added and certificate courses, social responsibility, and examinations.

Newly admitted students participate in a 10-day Induction Program designed to acquaint them with the new environment, aligning with the UGC Framework of Student Induction Programme.

File Description	Documents
Paste link for additional information	https://ncas.in/wp-content/uploads/2024/04/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1690	73

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning at Nazareth College has consistently been students centered, fostering an innovative and unique approach tailored to the profiles of the admitted students. The college is dedicated to providing a rich learning experience to all students by incorporating alternative teaching pedagogies alongside traditional methods.

Experiential Learning:

At Nazareth College, experiential learning is emphasized, promoting a hands-on approach. To extend the impact beyond traditional classroom boundaries, the institution invites leaders from government, multinational corporations (MNCs), and non-governmental organizations (NGOs) to address students on real-world challenges in the workplace.

Participative Learning:

The participative learning method encourages active involvement of learners in the learning process across all programs. Students are motivated to engage in seminars, workshops, and cultural activities organized by the college. Each department association releases newsletters crafted by students. Various methodologies, including brainstorming, peer teaching, skits, story narration, seminars, group discussions, guided library hours, student seminars, and technical presentations, are employed.

Problem-Solving Methodologies:

The problem-solving teaching method encourages learning through practical application. Exposing students to real-life situations nurtures independent learners capable of utilizing acquired skills in future endeavors. Case study methods are employed in departments such as Business Administration, Commerce, and Social Work to facilitate learning through examples and develop skills in problem-solving, decision-making, and coping with ambiguities. Methodologies encompass case study analysis and discussion on budget, project-

based learning, aptitude skill training, group learning methods, and debugging and troubleshooting.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://ncas.in/wp-content/uploads/2024/04/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the academic year 2022-23, the college embraced the implementation of online classes, leveraging Information and Communication Technology (ICT) to deliver high-quality education to students. Various ICT tools, including desktops, laptops, projectors, and printers, were provided in computer labs and departments to facilitate the teaching-learning process. Faculty members utilized Google Meet, PowerPoint presentations (PPTs), videos, interactive whiteboards, and recorded videos to effectively convey course content.

To enhance accessibility, study materials, syllabi, links to e-journals, and e-books were shared. The institution introduced asynchronous learning, posting videos or PPTs related to topics and materials in the Google Classroom (GCR). Online quizzes, conducted using Google Forms, were shared in the GCR upon completion of each topic. The college organized a range of events, such as association inaugurations, webinars, conferences, guest lectures, and online competitions like connections, business quizzes, debates, etc., utilizing ICT tools.

By adopting these methodologies and leveraging ICT tools, the institution successfully conducted online classes, ensuring uninterrupted education during the academic year 2022-23. The incorporation of multimedia resources, asynchronous learning, and online assessments contributed to creating a more dynamic and flexible learning environment for the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

81

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

16

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Nazareth College, as an affiliated institution, adheres to the standard procedure outlined by UNOM (University of Madras) guidelines to evaluate students' academic performance through internal assessments. The college maintains a transparent evaluation system, communicated to faculty, students, and stakeholders. Internal marks for each semester are determined based on various factors, including tests, assignments, seminars, and attendance.

Faculty members ensure that students are familiar with the Internal Assessment Evaluation Criteria, discussing it in detail to promote transparency and rigor. The goal is to emphasize annual individual and original work. Specialized evaluation methods are developed for students with disabilities based on their individual needs. Internal exams are conducted in through offline and online mode. Question papers are posted on the GCR platform, and students upload their answer scripts. Evaluated answer scripts are returned to the respective students.

A uniform criterion is followed across all departments for assessing assignments and seminars. Throughout the semester, online monthly tests, assignments, seminars, and a model exam contribute to the overall grading of students. Monthly tests occur once every twenty-five working days. Internal marks are awarded with the full consent of the students, and continuous communication ensures they are aware of the grading process. The components of continuous internal assessment are shared with students before being uploaded to the university portal.

Internal Evaluation Pattern:

- CIA (Continuous Internal Assessment): 2 Units
- Model Exam: 5 Units

Marks Distribution:

- Tests: 10 Marks
- Assignment: 5 Marks
- Seminar: 5 Marks
- Attendance: 5 Marks

File Description	Documents
Any additional information	View File
Link for additional information	https://ncas.in/wp-content/uploads/2024/04/2.5.2-1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the collegiate level, an examination committee is established, comprising the Principal as the chief Superintendent, a Senior Faculty member as the Dean of Examinations, teaching faculty, non-teaching staff as members, a department Head of Department (HOD), and their staff. This committee oversees the smooth conduct of both internal and external examinations.

A meticulously prepared timetable includes three internal assessment tests (CIA I, CIA II, and Model Examinations) conducted each semester. The seating arrangement is carefully organized and displayed on the notice board for transparency.

Following evaluation, students receive their scripts to review for corrections, and the department addresses any internal exam grievances. The final internal assessment marks, derived from attendance, test scores, assignment, and seminar marks, are uploaded onto the university ERP.

Any grievances related to university question papers, such as being out of syllabus or containing repeated questions, during semester exam are directed to the Chief Superintendent of Examination. Such concerns are promptly reported to the University.

Upon completion of the examinations, answer scripts undergo evaluation at the University Valuation camp designated by the University, and results are declared. Students have the option to apply for revaluation or re-totaling in accordance with UNOM guidelines. The University publishes the results on its website after completing the necessary processes.

In case of any discrepancies in the final mark sheet, despite rigorous scrutiny, the College promptly reports them to the University. Thus, the institution employs a multi-tiered mechanism to ensure transparency and objectivity in handling grievances related to internal examinations.

File Description	Documents
Any additional information	View File
Link for additional information	https://ncas.in/wp-content/uploads/2024/04/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Learning outcomes are vital in aligning with the college's vision, mission, and objectives. They are publicly accessible on the college website, included in the student handbook, and strategically

displayed across campus. The Learning Outcomes-based Curriculum Framework (LOCF) is to meet the contemporary needs of students, guiding them toward higher studies or terminal degrees and assisting in career choices.

Being affiliated with the University of Madras, the college adheres to the curriculum designed by the University. Program and course outcomes for all offered programs are clearly articulated on the website and communicated to teachers and students. Each department follows the Program Outcomes (PO) and Course Outcomes (CO) relevant to their disciplines. These outcomes are presented to students on the department notice board during subject orientation, providing insight into program expectations. Subject teachers elaborate on course outcomes during orientation, fostering an understanding of what students can anticipate from the program.

Continuous assessments are conducted to achieve program and course outcomes, instilling confidence in students as they prepare for university examinations. This comprehensive approach ensures the college's educational framework is aligned with its broader goals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ncas.in/program-outcome/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The achievement of Program Outcomes and Course Outcomes is gauged through various methods, including:

1. Performance in Continuous Internal Assessments
2. Semester examination results
3. Job placements of students
4. Pursuit of higher studies by students
5. Student engagement in conferences, workshops, and seminars
6. Participation in training programs

7. Involvement in extracurricular activities
8. Presentation of seminars and assignments by students
9. Participation in soft skill programs and aptitude training classes to prepare for interviews

Direct Evaluation:

The marks obtained in formative and summative evaluations serve as direct indicators of the attainment of specific Course Outcomes (COs). The formative assessment consists of a 75-mark theory paper conducted by the University of Madras, evaluated as part of the student's academic progress. Additionally, a 25-mark assessment is conducted for Continuous Internal Assessment (CIA) by the examination committee. The summative assessment is determined by the effectiveness of the student's learning outcomes, reflected in their Cumulative Grade Point Average (CGPA).

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ncas.in/wp-content/uploads/2024/04/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

433

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://ncas.in/examination-manual-examination-annual/

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://ncas.in/wp-content/uploads/2024/04/2.7.1-1.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
Rs 70000.00	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
0	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
4	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nazareth Business Learning Centre (NBLC) serves as an innovative incubation center, creating an ecosystem for aspiring young entrepreneurs. It offers crucial support such as business planning assistance, provision of seed capital, connection with industry partners, and comprehensive training.

The Student Project and Entrepreneurial Development Cell play a pivotal role in enabling stakeholders to identify business opportunities, establish small-scale enterprises, and assist in the preparation of business plans. Additionally, Unnath Bharath Abhyan instills social values and responsibilities in faculty members and students through extension activities in the local community and adopted villages, providing valuable social services. All undergraduate students actively participate in these extension activities, and the National Service Scheme and National Cadet Corp also contribute to societal welfare.

MyOS Connect, an exclusive online platform, delivers a range of benefits for students, colleges, and recruiters. The college subscribed to this platform during the pandemic, utilizing it for teaching, learning, and evaluation purposes.

The Institution Innovation Council (IIC), registered as an ecosystem, conducts various innovation and entrepreneurship-related activities mandated by the Central MIC. Serving as a hub for students, faculty, entrepreneurs, investors, and professionals, the IIC organizes events such as hackathons, idea competitions, and mini-challenges, actively involving industries in these initiatives. Ithu Namma Avadi which is a social entreorise and one of the tools of Nazareth communitty Tool Box.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

33

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college fosters social responsibility through extension activities in local neighborhoods and adopted villages under UBA (Unnath Bharath Abhyan). The NSS develops student volunteers' personalities through rural camps, while the NCC trains them for disciplined service. The Youth Red Cross & Red Ribbon Club educates on AIDS awareness.

Nazareth Community Toolbox (NCTB) promotes social responsibility, and Wetland Mitras engage in wetlands conservation. Climate Change Warriors focus on disaster risk management, aligning with SDG goal #13. The Nazareth Emergency Relief & Rehab Foundation (NERF) provides relief, restoration, and rehabilitation during emergencies, enhancing health, education, and sustainability for communities in India. Idhu Namma Avadi which is a social enterprise from then NCTB works in the pillar of Green Avadi, Women Empowerment and sanitation.

File Description	Documents
Paste link for additional information	https://ncas.in/wp-content/uploads/2024/04/3.4.1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1896

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

74

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college possesses adequate physical and academic facilities, adhering to the guidelines set by the University Grants Commission, to effectively conduct various programs. The classrooms, laboratories, and seminar halls are well-equipped, featuring modern computing systems and internet facilities. Cleanliness, lighting, and ventilation standards are meticulously maintained in both classrooms and laboratories, each equipped with whiteboards and greenboards.

There are six ICT-enabled classrooms and four ICT-enabled laboratories, enhancing the technological capabilities of the institution. The institutional building is earthquake-resistant and designed ergonomically to create an environment conducive to effective teaching and learning. Every classroom is well-ventilated and spacious enough to accommodate the entire student population.

The institution comprises two blocks connected through a skywalk. This well-structured infrastructure efficiently supports the 9 undergraduate courses and 4 postgraduate courses offered. In addition to computers and printers, each department is equipped with an LCD projector for instructional purposes. The college operates as a Wi-Fi-enabled campus, ensuring connectivity throughout the premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ncas.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college places significant emphasis on sports and games, viewing them as integral components alongside academics for comprehensive student personality development. Adequate facilities are available for sports and cultural activities, with the Physical Education Department actively involved in selecting players for various teams and organizing regular practice sessions. To enhance skill development, the college invites special coaches to train the students.

The institution boasts an extensive playground, a volleyball court, a kho kho court, and a 200-meter athletic track. Additionally, there are two clay courts for tennis and a dedicated cement court for basketball, with floodlights illuminating the tennis and volleyball courts. The maintenance of sports equipment is overseen by the physical director, physical education trainer and a team of student coordinators.

The sports facilities are not only utilized by the college's student community but are also open for sports activities organized by sports associations at the district, state, or university levels. A gymnasium is available to help team members from various sports and games strengthen their physique and maintain fitness.

In terms of cultural activities, the college boasts excellent infrastructure, including a centralized air-conditioned auditorium with a seating capacity of 500, a seminar hall accommodating 120 individuals, and an outdoor stadium spanning 8000 square feet.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ncas.in/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class,

LMS, etc.**12**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ncas.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****11728075.20**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is well-equipped with an ample number of terminals to facilitate the searching and accessing of e-resources, web browsing, and other academic tasks. A partially automated library software (OPAC), developed by students, is utilized for digitizing book records. The management has devised plans to fully automate the central library through the Integrated Library Management system. A comprehensive database listing books and journals available in the institution has been created, though the integration with the website is pending.

The college provides access to INFLIBNET E-resources for faculty members to enhance their knowledge. Free search engines are utilized for research, studies, and surveys. The library offers a variety of E-resources for both faculty members and students. Additionally, free WiFi and internet access are available to all visitors to the library. The librarian also arranges annual book exhibitions for both college and school students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://ncas.in/e-resources/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

186741.25

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

37

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has equipped administrative offices and various departments with sufficient IT facilities. The college benefits from five connections with a hundred Mbps internet speed, acquired through the UGC/BSNL scheme, and an additional four connections with a hundred Mbps speed from private internet facilities, catering to the diverse needs of the campus. These IT facilities undergo regular updates, and the entire campus is Wi-Fi enabled, providing staff members with internet access for their academic purposes.

All teaching staff members utilize ICT in classrooms and laboratories as needed, taking advantage of the Wi-Fi-enabled campus. The computer laboratories are interconnected through a Local Area Network, ensuring internet access to support additional courses. Furthermore, a biometric attendance system is implemented for all faculty members. The entire campus is computerized, incorporating digital cameras, and the Principal monitors every activity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ncas.in/infrastructure/

4.3.2 - Number of Computers

158

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20623278.0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has a well-defined policy and procedure for maintaining academic support facilities, encompassing infrastructure, ICT equipment, library resources, and more. The Campus Manager is responsible for registering and overseeing inward and outward movement of stock. An annual infrastructure audit occurs at the department and IQAC levels, with stock registers maintained in administrative offices and departments. Repairs are promptly

addressed and recorded in the register within the specified timeframe.

Regular audits are conducted on the library stock, and any torn or worn-out books are replaced upon request. The library committee facilitates communication regarding book and journal requirements from various departments. In addition to the Campus Manager, the institution employs maintenance staff, including electricians and plumbers, who regularly inspect electrical fittings, fans, and other items to ensure safety and proper functioning. A register is maintained for recording complaints, and immediate actions are taken to address them. The computer lab is equipped with a service room, where lab assistants handle repairs to computer parts promptly and efficiently.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ncas.in/infrastructure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

594

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**594**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	www.ncas.in
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**1896****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****1896**

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

212

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

104

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

67

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The management has established the Student Development Cell (SDC) with the aim of fostering active student engagement in decision-making processes pertaining to support services and academic matters.

Comprising formal representation from diverse departments, the Student Development Committee (SDC) consists of students nominated by a panel of staff members. The selection process involves interviews conducted by the Selection Committee, who assess candidates based on specific criteria. SDC members play a crucial role in offering suggestions for enhancing the quality of student support services. Additionally, they actively coordinate major college events such as College Day, Sports Day, Inter-Departmental Cultural events, and Inter-Collegiate Cultural events. Through their involvement, the SDC contributes significantly to the overall development and vibrancy of the college community. The SDC is formed with the following criteria

President - III year

Vice - President - III year

Secretary - III year

Joint secretary - III year

Treasurer - III year

Joint Treasurer - III year

Class representative - Gender equity which includes 1 boy and 1 Girl

Association heads -

III year - President

II year - Vice President

III year - Secretary

III year - Joint Secretary

III year - Treasurer

II year - Joint Treasurer

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

52

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association at Nazareth College plays a pivotal role in nurturing a sense of loyalty among former students and actively contributes to the betterment of the organization. Upon each alumnus visit to the college, a warm reception is extended, and a brief meeting is organized with students from the respective department. This interaction aims to provide insights into opportunities and challenges beyond the college premises.

To facilitate a structured process, the college has officially registered the alumni association under the Registrar of Associations. The college website features an alumni registration button, encouraging new memberships and facilitating data updates. The alumni database is meticulously maintained at both the departmental and association levels. Alumni are extended invitations to participate in all college and departmental events.

Alumni Engagement Initiatives:

- **Visiting Roles:** Alumni are invited to serve as visiting faculty, chief guests, guest of honour, and guest lecturers.
- **Facilities and Opportunities:** Alumni contribute by providing facilities such as internships, part-time jobs, campus training, and fundraising for college events.
- **Scholarship Contributions:** They actively contribute towards scholarships and the payment of fees for meritorious students.

- **Social Responsibility:**Alumni engage in various social responsibility initiatives.
- **Career Guidance:**Alumni organize career guidance sessions for final-year students, sharing valuable insights from their professional experiences.

Through these multifaceted engagement efforts, the Alumni Association serves as a valuable resource, fostering a strong connection between past and present members of the college community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Nazareth College of Arts and Science is dedicated to providing quality higher education, nurturing socially responsible leaders. Its mission focuses on several key objectives:

1. **Quality Education and Holistic Development:** Transforming into a multi-disciplined institution by providing top resources and high-quality education.
2. **Global Competency and Technological Advancements:** Offering practical exposure to prepare students for global challenges and technological advancements.
3. **Value and Outcome-Based Education:** Contributing to nation-building through education focused on values and outcomes.
4. **Creativity, Leadership, and Placement:** Equipping students with

creativity, leadership skills, and placement opportunities for success.

5. **UN Sustainable Goals Awareness:** Promoting awareness and building capacities aligned with UN Sustainable Goals.
6. **Community Engagement and Service:** Engaging students in community service to instill social responsibility and citizenship.

These missions highlight the college's dedication to academic excellence, holistic development, global awareness, and societal engagement, aiming to prepare students as responsible contributors to society.

File Description	Documents
Paste link for additional information	https://ncas.in/about-us/#desk
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Nazareth College fosters participative management, prioritizing collaboration among management, the Principal, and Department Deans and Heads for effective policy implementation. Academic decisions involve consultations with department heads through frequent meetings.

Key features include:

1. **Participative Decision-Making:** Academic decisions involve consultations with Deans and Department heads in frequent meetings and bi-semesterly Faculty gatherings for discussions and idea exchange.
2. **Decentralization for Autonomy:** Operational autonomy is granted to the Principal and Department Heads within the institutional framework and policies.

3. Committees for Decentralization: Various committees, including IQAC, Discipline, and Placement Committees, ensure streamlined operations and collaborative approaches.

These committees manage academic and administrative functions independently yet cohesively, enhancing flexibility, responsiveness, and efficiency across the college's operations.

File Description	Documents
Paste link for additional information	https://ncas.in/about-us/#desk
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Nazareth College employs various committees to ensure strategic planning and effective execution of events. The Nazareth Centre for Faculty Excellence (NCFE) focuses on enhancing teaching and learning strategies.

The college emphasizes academic freedom in its curriculum delivery plan, personalized and innovative. The Internal Quality Assurance (IQA) cell collaborates with department heads to shape students' future trajectories.

Envisioning a future of innovation and creativity, each faculty member is envisioned as an educator, counselor, and advocate, preparing students for global challenges.

To realize this vision, the college aims to enable faculty members to provide personalized, student-centered teaching. Specific strategies align with this goal, fostering an innovative and student-centric educational environment.

This approach reflects the college's dedication to continuous improvement, innovation, and ensuring a high-quality, personalized educational experience for students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ncas.in/wp-content/uploads/2024/04/6.2.1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's organizational structure operates under a hierarchical system, with the Secretary, a managing trustee, serving as the institution's head. Reporting directly to the Secretary, the Principal oversees academics and administration, while department heads follow instructions from the principal, facilitating streamlined communication and decision-making.

Key aspects of the management structure include:

1. **Management Council Support:** Assisting the principal in effective institution management.
2. **Functional Oversight:** Various cells, clubs, associations, and committees oversee academic and non-academic activities.
3. **HR Policy and Recruitment:** Circulating comprehensive HR policies to faculty members, with recruitment conducted systematically, involving interviews with the Principal and department heads.
4. **Performance Appraisal and Promotion:** Faculty promotion based on merit through annual performance appraisals.
5. **Grievance Redressal Mechanism:** A cell addresses student grievances, with students encouraged to submit complaints or suggestions, and access to meet the Principal or Secretary directly.

This structured governance approach underscores the college's commitment to effective leadership, transparency, and meeting the needs of both faculty and students.

File Description	Documents
Paste link for additional information	https://ncas.in/wp-content/uploads/2024/04/6.2.2.pdf
Link to Organogram of the institution webpage	https://ncas.in/about-us/#organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college prioritizes the welfare and professional growth of both teaching and non-teaching staff through various initiatives:

1. **Provident Fund:** Ensuring financial security for all staff members.
2. **Free Transport:** Providing convenient commuting with free transport facilities.
3. **Workshop/Conference Support:** Offering 'on-duty' sanctions and fee reimbursements for attending events, with seed money for paper publications.
4. **Professional Development:** Sponsorship of outbound programs for continuous learning.
5. **Non-Teaching Staff Welfare:** Providing free lunch for holistic support.
6. **Additional Benefits:** Granting extra sick leave, paid holidays,

salary advances, and encashment of earned leave.

7. **Recognition:** Annual gifts and celebrations to appreciate staff members.
8. **Financial Assistance:** Collaborating with Vijaya Bank for personal loans.
9. **Accommodation and Educational Benefits:** Offering free accommodation for male staff and fee concessions for their children's education.

These comprehensive schemes demonstrate the college's commitment to staff well-being, fostering a positive work environment conducive to holistic development.

File Description	Documents
Paste link for additional information	https://ncas.in/wp-content/uploads/2024/04/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

33

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution operates an efficient self-appraisal system managed by the Internal Quality Assurance Cell (IQAC) to evaluate the annual performance of teaching and non-teaching staff. All staff undergo a comprehensive assessment, with outcomes reviewed by management for further action.

Key features include:

1. **Comprehensive Evaluation:** All staff undergo thorough performance assessments.
2. **Management Review:** Management reviews assessment outcomes for comprehensive understanding and action.
3. **Skill Enhancement:** Identified skill add-on programs enhance teaching and administrative quality.
4. **Professional Development:** Programs like Faculty Development enhance staff skills and knowledge.
5. **Continuous Improvement:** Feedback from the system fosters a culture of ongoing enhancement.
6. **Quality Enhancement:** Focus on skill development elevates teaching and administrative quality.

This system reflects the institution's commitment to ongoing improvement, supporting staff in excelling in their roles through professional development and skill enhancement initiatives.

File Description	Documents
Paste link for additional information	https://ncas.in/wp-content/uploads/2024/04/Teaching-and-Non-teaching-staff-appraisal-form.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution is committed to ensuring financial transparency and accountability through regular internal and external audits. The audit process encompasses both internal reconciliation and external auditing procedures:

1. **Internal Audits:**

- The college's accountant conducts daily reconciliation of accounts, collaborating with senior co-staff to ensure accuracy and consistency.
- Monthly audits are performed by the management, providing an additional layer of oversight and scrutiny.

1. External Audits by M/s Lawrence & Co.:

- External audits are conducted by M/s Lawrence & Co., an auditing firm.
- Junior auditors from the external auditor's office visit the college monthly to input all financial details into Tally software.
- They meticulously check accounts against corresponding bills and finalize the financial records.

1. Income Tax Returns:

- In adherence to government norms, the auditor is responsible for filing the Income Tax returns on behalf of the institution.

This comprehensive approach to financial auditing ensures that the institution's accounts are regularly reviewed, verified, and aligned with regulatory requirements. The involvement of external auditors adds an independent and objective perspective to the financial oversight process, contributing to a robust and transparent financial management system.

File Description	Documents
Paste link for additional information	https://ncas.in/wp-content/uploads/2024/04/6.4.1pdf.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Nazareth College of Arts and Science, affiliated with the University of Madras and registered as a Self-Finance Institution, operates with transparency and accountability. Funding primarily relies on student fees. Budget proposals by departments undergo review by the Principal and Internal Quality Assurance Cell before management approval. Funds are disbursed promptly with transparent accounting and audit practices ensuring financial integrity. Minimal sponsorship aids student and alumni events, supporting education. The college facilitates entrance exams for various agencies and serves as a study center for Bharathidasan University's distance education programs. Leveraging resources for multiple purposes generates marginal income. This diversification not only supports education but also meets community needs and generates additional revenue. Nazareth College's commitment to transparency, financial responsibility, and educational support reflects a holistic approach to education and community service within its institutional and financial framework.

File Description	Documents
Paste link for additional information	https://ncas.in/wp-content/uploads/2024/04/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell has consistently enhanced its approaches and procedures to institutionalize its quality initiatives. Following accreditation, the research cell, facilitated by IQAC, has devised strategies aimed at cultivating a robust research culture among both faculty members and students.

1. Faculty members are incentivized to contribute to conference proceedings and seminars, both at the national and international levels.
2. Faculty members are motivated to undertake minor projects, securing support from both institutional and private funding sources.
3. Faculty members are actively encouraged to pursue Ph.D. studies.
4. Faculty members are also prompted to contribute to Scopus Indexed and UGC-approved journals.
5. To further promote a research-centric environment, seed money has been augmented as an additional incentive for faculty members engaging in research activities.

File Description	Documents
Paste link for additional information	https://ncas.in/wp-content/uploads/2023/07/Annual-Report-IQAC .pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution routinely assesses its teaching-learning methods, organizational structure, and operational methodologies, along with learning outcomes, through periodic feedback. The feedback has revealed a distinct student preference for visual learning and E-Resources, emphasizing the use of Information and Communication Technology (ICT) in the teaching and learning process.

To address this, the IQAC incorporated visual learning into the semester plan, and course instructors have successfully implemented these strategies in their respective courses. The departments have been equipped with LCD projectors featuring Wi-Fi connectivity, enabling staff members to access the Internet during class sessions. This approach enhances student engagement within the classroom environment.

In response to student feedback, the IQAC has guided departments to integrate e-resources into the teaching-learning process. These resources encompass a variety of online materials, such as E-Journals, E-Books, online databases, and websites, as well as electronic resources like CD-ROMs, diskettes, computer databases, Adobe Acrobat documents (.pdf), and web pages (.htm, .html, .asp, etc.). Each department and library maintain a comprehensive repository of these resources, and a dedicated website link is provided for students to access the E-Resources.

File Description	Documents
Paste link for additional information	https://ncas.in/infrastructure/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ncas.in/wp-content/uploads/2023/07/Annual-Report-IQAC_.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Nazareth College prioritizes gender equality, offering equal opportunities to all students in academics and extracurricular activities. Safety measures include a private security agency with 24/7 surveillance via CCTV cameras and a dedicated female security guard. A nurse and physiotherapist address health and sports injuries.

The college has counselling and women's cells promoting gender equality and addressing women's issues. Permanent counsellors offer support, while faculty mentorship programs provide guidance. Additionally, a common room provides a comfortable resting area for female students and staff. These initiatives underscore the college's commitment to creating a safe and inclusive environment for all.

File Description	Documents
Annual gender sensitization action plan	https://ncas.in/wp-content/uploads/2024/04/7.1.1-1-1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ncas.in/wp-content/uploads/2024/04/7.1.1-geo-tag.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p>1. Solid Waste Management: The college collaborates with the local municipality for solid waste management, segregating dry and wet waste into different coloured bins. Housekeeping staff receive regular training for proper segregation. Municipal collection occurs every alternate day. Wooden furniture is repaired, replaced, or upcycled annually, while waste papers are recycled externally, and plastic bags are banned on campus.</p> <p>Liquid Waste Management: RO wastewater is used for tree and plant irrigation. Sensor-based taps conserve water, with daily monitoring by student council members and the campus manager. Bio-organic waste management is established for drainage waste.</p> <p>Biomedical Waste Management: Used sanitary napkins are disposed of via incinerators in ladies' toilets.</p> <p>E-waste Management: Damaged computer parts are repurposed or donated to nearby schools. E-waste undergoes proper disposal or periodic upgrades. Printer cartridges are refilled, and awareness programs are conducted by the Computer Science Department and Eco Club. Most E-waste is recycled, while UPS batteries are exchanged through suppliers.</p>	

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Nazareth College of Arts and Science prioritizes inclusivity and

equal opportunities for students from diverse backgrounds. Cultural Diversity: Events celebrating national festivals and eminent personalities foster pride and joy, embracing all festivities regardless of religion or region. Traditional games and attire during Pongal and other festivals promote cultural appreciation.

Regional Diversity: Community service initiatives, like tree planting, and competitions centered on regional icons promote regional diversity and cultural appreciation.

Linguistic Diversity: Celebrating achievements of Nobel laureates, observing Hindi Diwas, and screening documentaries enrich students' understanding, fostering linguistic diversity and appreciation.

Socio-economic Diversity: Scholarship programs support students from lower socio-economic backgrounds, ensuring education accessibility, reflecting the college's commitment to inclusivity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Transparency is a cornerstone in the College's commitment to implementing good governance, evident in its Financial, Academic, Administrative, and Auxiliary functions. The college's vision and mission, emphasizing the cultivation of socially responsible citizens and contributing value to nation-building, are clearly articulated on the website and included in the handbook. Additionally, all staff and students undergo sensitization on constitutional obligations, encompassing values, rights, duties, and responsibilities of citizens.

The university curriculum reflects a holistic approach,

incorporating courses on Environmental Studies, Value Education, Personality Enrichment, Professional Ethics, and Human Values, Conflict Resolution and Peace Building, Business Ethics, Corporate Governance and Social Responsibility, Consumer Protection and Consumer Rights, and Child Rights.

Initiatives such as the Eco Club, Herbal Garden, Nazareth Seed Bank, and Nazareth Horticulture Unit actively contribute to the greenery of the campus and community, promoting sustainable development. Swachh Bharat activities, including cleaning lake bunds, and Anganwadi's, maintaining Traffic Islands, and establishing and managing Miyawaki Forest in the Avadi Constituency, demonstrate the college's commitment to cleanliness and environmental conservation.

Furthermore, the college organizes orientation sessions on Gender Issues and Domestic Violence for all students, fostering awareness and understanding of these critical societal issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://ncas.in/wp-content/uploads/2024/04/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Nazareth College promotes inclusivity by celebrating National, International, and UN events, fostering tolerance and appreciation for diversity. It observes significant national days like Independence Day and Republic Day, alongside events such as Women's Day and World Wildlife Week. Socially important days like Zero Discrimination Day and UN observances are also highlighted.

To enhance harmony, departments organize sports and cultural activities like photography competitions and webinars, promoting unity among students. Additionally, orientation sessions on Gender Issues and Domestic Violence raise awareness of societal challenges. This transparent approach reflects the college's commitment to responsible citizenship and sustainable community development.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Truly Nazareth Podcast

In the academic year 2022 to 2023, the Alumni of Department of

Visual Communication introduced the Truly Nazareth podcast as a flagship initiative. Truly Nazareth Podcast delivers insightful narratives showcasing inspiring life stories from Nazareth Institution, that foster positive change among young minds by offering guidance on life skills, career paths, motivation, and practical solutions to everyday challenges. The podcast airs every Thursday at 6:00 PM, crafted entirely by students who conceptualize, script, provide background scores, and produce the content. Distribution is facilitated through the Spotify app.

Best Practices -2 - STEW program

The STEW program which stands for "STOP throwing E-waste" is an initiative led by the Department of Computer Science at Nazareth college (The STEW program includes E-waste Awareness, E-waste drop-off and E-waste Disposal as three levels of practice. The college has partnered with schools for awareness, E-waste recycling units for Disposal. This signifies a commitment to responsibly manage electronic waste, further enhancing the program impact and sustainability thereby following responsible environmental practices. The STEW program has been successful at all 3 levels.

File Description	Documents
Best practices in the Institutional website	https://ncas.in/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Nazareth Community Tool Box (NCTB) is a distinctive initiative of the college that serves as a prime example of the intersection between community development initiatives and practices of social work. It focuses on capacity building by providing training, education, and skill development opportunities to community members. The Nazareth community tool box has three pillar the Nazareth Emergency Relief and Rehab Foundation (NERF), Idhu Namma Avadi (INA) a social enterprise and SDG@Nazareth and initiative support United Nations academic impact. This initiative has led to the establishment of the Nazareth SDG Transformation Centre. NCTB empowers community members through the students by providing them with tools, resources, and support to drive positive change within

their communities. This empowerment fosters a sense of ownership, agency, and self-efficacy among community members, ensures that community voices are heard. The NCTB shares these values by advocating for the rights and interests of marginalized and vulnerable populations within the community. Through advocacy efforts, NCTB seeks to address systemic barriers and inequalities that perpetuate social injustice and exclusion, promoting a more just and equitable society, recognizing the interplay between social, economic, environmental, and cultural factors. Through their shared commitment to empowerment, collaboration, capacity building, advocacy, and holistic approaches, students of social work and other programmes actively work together to create positive and lasting change in communities around the world.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To initiative SDG Transformation centre in Nazareth College of Arts and Science.
2. To conduct both National and international level Conference and workshop.
3. To increase the number of collaborative activities.
4. To enhance MOU signingwith international organisation in order to strengthen research filed in Nazareth College of Arts and Science.
5. To bring more number of companies for placement drive to enhance placement opportunity to students.
6. To motivate and help the self help group women enterpreneur through enterpreneur mela and exihibition.
7. To conduct add on and certificate courses to enrich the knowledge of the students. thereby develop their skills.
8. To conduct SDG researchproject.